



COMMUNITY GRANT YOUTH LED APPLICATION TERMS & CONDITIONS

I, the Police & Crime Commissioner for Dorset, have made money available to youth groups and other organisations through the Safer Dorset Fund. I want to use this money to support projects that benefit young people in Dorset, making Dorset safer by meeting the six Police & Crime Plan Priorities.

THE SIX PRIORITIES ARE:

- 1 Reduce the number of victims of crime & anti-social behaviour
- 2 Reduce the number of people seriously harmed in Dorset
- 3 Help protect the public from serious threats to their safety including organised crime and terrorism
- 4 Reduce re-offending
- 5 Increase people's satisfaction with policing in Dorset
- 6 Support neighbourhood policing

You can view the [Police & Crime Plan](#) here

Please read these guidance notes carefully before completing the application form.

Please note: you can apply for up to £3000 and new projects will be considered before projects that we have awarded funding to before.

WHAT MUST THE PROJECT DO?

- The project must meet one or more of the Police and Crime Plan Priorities
- The project must help Young People in living or staying in Dorset to be safe and feel safe
- Funding will only be awarded to projects that don't make a profit

- The organisation supporting you must have a bank account (matching the name of the organisation) with two independent and unrelated signatories (these are the people who are allowed to sign cheques on behalf of the organisation)
- The project must have rules about how it is run and how it will include other young people who want to be involved
- All youth led applications must have an appropriate mentor (adult to help them plan and run the project). For example a local youth worker or someone from school may help you with your project

YOUR APPLICATION SHOULD INCLUDE INFORMATION ABOUT:

- The project, what it will do and who will be involved
- The start date and end date
- How the project will continue when the funding has been used
- What benefit young people involved (and the local community) will get
- How you will evaluate the project (show that people did benefit from the project)
- What the funding will be spent on?
- Other support you have to run the project – this could be funding from other supporters or people from other charities/groups that will help you deliver services to young people on your project

WE CANNOT PAY FOR:

- The cost of staff for the project
 - Items or things you have already bought
 - Items or things that you have already received funding from someone else for
 - Money for supporting one person
 - The refund of money that was borrowed
 - Fundraising activities. For example for you to deliver an event to raise money for another charity
 - The purchase or repair of vehicles
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CONDITIONS OF A SAFER DORSET FUNDING AWARD

MONEY

- You and your mentor will have to sign a Grant Agreement (a written document outlining our promises to one another about the project, money and explaining how we will work together)
- We will only offer your project one sum of money
- Your mentor must help you to keep a record to show how you have spent the money
- You must take copies of receipts and bills so that you can show them to us
- The money should be spent before a deadline which you agree with us
- Any money that isn't spent must be given back to us
- You must inform us if you change the idea for your project

RULES

- All young people and the mentor running this organisation must show respect to one another and all young people or other people involved in the project
- Any Adults involved in the scheme must have DBS checks (a government check to show what criminal convictions someone has)
- The organisation supporting you must have insurance to cover you
- Organisers should keep records of what type of people use the project e.g. age, nationality etc.
- Applicants must agree to take part in collecting evidence about the success of their project
- We are not responsible for any loss or damage relating to the project
- Organisers of the project must make sure the Safer Dorset Fund is listed in any of the documents produced. You must agree any publicity for the project by our team

If you don't include all of the information we need you are unlikely to be awarded funding. If you don't follow the rules listed above you may not receive all of the money or may have to pay it back.

FURTHER INFORMATION

For more information or support please contact:
Susan Bickle, Grants & Partnerships Officer
Email: pccgrants@dorset.pnn.police.uk Tel: 01305 229095

DATA PROTECTION ACT 1998

The Office of the Police and Crime Commissioner (the Data Controller) will use and manage the personal information supplied on this form for the purposes of keeping you informed about progress with your application, and, if successful, monitoring the outcome. All personal data about you is treated in confidence and will not be disclosed to any third party outside of the organisation unless you are successful with your application in which case your details could be published on the OPCC website. The above Act gives you the right to see your personal information that we hold about you. For further details contact: Jason Mumford via jason.mumford@dorset.pnn.police.uk

FREEDOM OF INFORMATION ACT 2006

As stated in Section E.2 the details of this application will be available for public inspection. If you are unsure about what this means please discuss your concerns with us.